

## 8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

As a member country of the Bologna Process Bosnia and Herzegovina (BiH) is presently undergoing far reaching reforms to join the European Area of Higher Education. At the same time the state of BiH has a complex administrative set up dividing legislative and administrative authority for education regionally as well as among various governing levels. Along 13 legislative bodies - Education Ministries are competent for enacting the relevant legislation. Therefore the higher education system at times varies from one part of the country to the other. The constitutional authority in education is at the Canton. Information about higher education system is unique for all higher education institutions in Bosnia and Herzegovina in every subchapter and annually defined by Agency for Development of Higher Education and Quality Assurance which publish them on their website. Higher education institutions can download information when they create their diploma supplement.

For the purpose of reforming of higher education, the Framework Law on Higher Education in Bosnia and Herzegovina ("Službeni glasnik BiH" no. 59/07) was adopted on July 30, 2007, which establishes the basic principles and standards for acquisition of higher education in Bosnia and Herzegovina, in accordance with the relevant provisions of the European Convention on Protection of Human Rights and Fundamental Freedoms (ETS, No. 5, 1950), and its Protocols, through the Recommendation of the Committee of Ministers of the Council of Europe on Recognition and Evaluation of Quality of Private Higher Education Institutions (R(97)1), Recommendation on Access to Higher Education (R(98)3), and Recommendation on Research Task of Universities (R(2000)8), and other relevant principles from internationally recognized legal instruments the contractual party of which Bosnia and Herzegovina is, and in line with the Convention of the Council of Europe/UNESCO on Recognition of Qualifications in Higher Education in the European Region (ETS No. 165, 1997). Bosnia and Herzegovina, by putting signatures to the relevant documents in September, 2003 accepted the European strategic goals in the area of higher education, as reflected in the Declaration of the European Ministers of Higher Education from Bologna (1999), as well as the subsequent developments of this concept

### 8.1 Approach to higher education

Applicants for higher education are required to have successfully accomplished secondary education comprising 4 years of full time schooling. The credential that entitles for application is the certificate on completion of secondary education.

### 8.2 Degrees and qualifications

Higher education is organised in a full scale three cycle system:

- A first cycle of 180 - 240 ECTS credits (three or four years full time study) to obtain the degree of Bakalaureat/Bachelor, which is the first degree.

- Upon completion of this first degree, 60 - 120 ECTS credits (one or two years of full time study) lead to the master degree, the second degree. Altogether higher education studies leading to a second degree requires 300 ECTS credits (5 years).

- Third cycle of 180 ECTS credits (three years full time study) lead to the doctoral or Ph.D. Altogether higher education studies lead to the total of 480 ECTS credits (8 years).

(1) Governmental authorities of the state of BiH are further divided among 2 first-order administrative divisions: the Republika Srpska and District, an administrative unit under the sovereignty of the state of BiH. Legislative competences in education are attributed to the BiH Parliament, the Republika Srpska National Assembly, the Parliament of the Federation of BiH, the 10 Cantonal Assemblies and the District Brčko Assembly.

(2) These figures require regular updating.

(3) In BiH, 11 ministries of education (one in Republika Srpska and ten cantons of the Federation of BiH) have full competence over education including higher education. In Brčko District, the Department for Education of Brčko District has full competence over education. The Ministry' of Education and Science of the FBiH is responsible to coordinate between the 10 cantonal ministries of education.

### 8.3 European Transcript Credit System and grading

The academic year in BiH starts on October 1 of the current calendar year and lasts till September 30 of the following calendar year. The academic year is divided into two semesters. The unit to define a full-time student workload during one semester is credit. The full-time workload for one academic year equals to 60 credits (ECTS credits). Students success in their examinations is evaluated and graded as follows:

ECTS grade	Grade	Description
A	5	excellent, 90,0 - 100,0 credits
B	4	very good, 75,0 - 89,9 credits
C	3	good, 65,0 - 74,9 credits
D	2	satisfactory, 55,0 - 64,9 credits
F, FX	1	unsatisfactory, below 55 credits



COLLEGE "CEPS - CENTER FOR BUSINESS STUDIES"  
IN KISELJAK

## DIPLOMA SUPPLEMENT

(No.: 0000)

### 1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

- 1.1. First name:
- 1.2. Last name:
- 1.3. Date of birth:
- 1.4. Student ID number:

### 2. INFORMATION IDENTIFYING THE QUALIFICATION

- 2.1. Name of qualification and title conferred:
- 2.2. Main field of study for the qualification:
- 2.3. Name and status of awarding institution:
- 2.4. Name and status of institution administering studies: as above
- 2.5. Language of instruction and examination: Croatian

### 3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

- 3.1. Level of qualification: undergraduate university level study program
- 3.2. Official length of programme: 8 semesters + diploma work
- 3.3. Access requirements: finished secondary school (four years)

#### 4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

4.1. Mode of study:

4.2. Program requirements:

4.3. Grading scheme:

Five (5) - excellent

Four (4) - very good

Three (3) - good

Two (2) - satisfactory

One (1) - unsatisfactory

4.4. Overall classification of the award:

4.5. Transcript of exams awarded

No.	Subject	Year	ECTS	Grade
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No.	Subject	The academic year	ECTS	Grade
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Overall classification of the award:

Final paper:

Name and surname chose "**Final thesis topic**" as a topic for his final work which he defended successfully on xx. Month xxxx. with *professor Name and surname* as a tutor, by which he fulfilled the requirements for receiving the title of:

#### FINAL DEGREE TITLE

#### 5. FUNCTION OF THE QUALIFICATION

5.1. Access to further study: Enable access to the II cycle studies

5.2. Professional status:

#### 6. ADDITIONAL INFORMATION

6.1. Additional information sources:

Study program

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Fax: +387 30/875-245

#### 7. CERTIFICATION OF THE SUPPLEMENT

**KISELJAK, day., month 2020.**

**Director**

College "CEPS - Centre for Business Studies"

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*Name and surname, title*

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